



# HOLDEN CAR CLUB OF WA ANNUAL GENERAL MEETING MINUTES

**Date:** Saturday 13<sup>th</sup> July 2019

**Welcome:**

**Attendances:** as per attendance book

**Apologies:** as per attendance book

**Visitors:** as per attendance book

**Meeting Opened at:**

## 1 Presidents Report

Well another Holden cruising year has been and gone. I hope that both long-time members and all the new members made an effort to participate in the events that interested them, over the past 12 months. We have had a busy year of events that occur annually, as well as some others that were attended for the first time:

- Annual Pie and Lamington Run;
- Spring Cruise & Pub Lunch to Ravenswood Hotel
- Annual Show 'n' Shine in Guilford **was cancelled due to inclement weather;**
- GM Owners Day
- Christmas Party;
- Australia Day Breakfast on the Shelley foreshore;
- Busselton long weekend away;
- MAX Pinjarra;
- All Aussie Car Day Waroona;
- EH Holden All State Show and Shine;
- Past Members Memorial Run to Chidlow Tavern;
- Dinner and Movie Night;
- Six General Meetings:

Three members, (Rhys White, Craig Johns and jointly Bill & Pat Veersma) of the current Committee are not renominating, and on behalf of your Club I would like to extend our sincere thanks for their tireless contributions not only over the past year, but in the case of Rhys & Craig over multiple years. Their contributions have been supported by their respective partners Juanita and Fiona, so many thanks also for your patience.

I would also like to take this opportunity to thank all the volunteers throughout the past 12 months for their contributions, these include the members who cook the Sausage Sizzles, put up the club tents and generally help out etc, also thanks Bryan & Eddie Mir for bringing the club soft drink esky's to events. Also a big thank you to the afternoon tea volunteers, as without them there would be no scrumptious baked goods to feast on after the general meetings.

I have enjoyed working with the current committee who are all committed in seeing the club grow and prosper, and I would like to thank them all for their dedication and support which they have shown me throughout the past twelve months. Without the dedication of club members stepping up to fill these committee positions there would be no club.

I consider myself fortunate to have presided over your club, and it has been a rewarding experience and a lot of fun to be involved with this group, over the past 12 months.

I would like to extend my best wishes to the new committee and wish them every success in their endeavours over the next 12 months.

## 2 Previous Minutes

2.1 The minutes of the Annual General Meeting held on 14<sup>th</sup> July 2018 to be read out by the Secretary.

Moved as a true and correct record: Bryan Mir

Seconded: Craig Poole

## 3 Treasurer's Report

Opening Balance at: 30/06/2018 \$17,413.58

Closing Balance at: 30/06/2019 \$19,293.24

A copy of the full report is attached as an addendum to these minutes

Moved as accepted: Allan Williams

Seconded: Tony Robertson

## 4 Business Arising

4.1 As mentioned at previous general meetings, we propose to restructure the existing committee positions. The benefit being to reduce the number of positions and also to involve more member participation to lessen the burden on the committee. The advantage is that members should be more willing to assist as volunteers, without having the responsibility of a committee role. At the last general meeting, flyers were available for all members to take and read through. In summary the positions are:

**President:** Provide Leadership and overall responsibility for the activities of the Holden Car Club of WA. Chair General Meetings, Annual General Meetings and Committee Meetings unless delegated to another Committee Member.

**Secretary:** Prepare agendas and the recording and publishing the minutes from General Meetings, Annual General Meetings and Committee Meetings. Storage of club's archives, and backups.

Management of Concessional Vehicles. Maintain administrative processes, have general control of Club Correspondence and keep a register of same.

Organise inspection of vehicles applying for concessional licensing at General Meetings. Provide reports to the Department of Transport in accordance with its rules and regulations relating to concessional licensing.

Ensure that the Club's Rules in respect of Concessional licensing are adhered to.

**Treasurer:** Management of the Club's finances and memberships. Prepare a financial statement for the bi-monthly General Meetings and Annual General Meetings.

Ensure that an audit of the Club's finances is carried out by an independent Auditor at the close of the financial year on a 2 year basis.

Manage, maintain and keep an inventory of all merchandise owned by the Club.

Re-order merchandise and review and expand the range of items on offer in liaison with the Committee. Have merchandise on hand for sale at all Club activities.

**Public Relations Manager:** Maintain and keep the Club's website and database up to date. Promote and advertise events on both Facebook and the website. Prepare, manage and edit a Club's bi-monthly newsletter for appropriate content, and seek newsworthy articles from members and other sources, ensure copies of the newsletter are available for all members.

**Events Coordinator:** Maintain a calendar of events in liaison with the Committee. Organise events, seek suggestions from Club Members and involve members in the organisation of events where possible. Manage a register of attendees at club activities. Provide an activity report of events to meetings.

**Property Manager:** Store, manage, maintain and keep an inventory of all property stored in the Club's trailer. Ensure safe custody of all property. Ensure that Club property is provided as required at each Club event. Organise volunteers to tow the Trailer to approximately 4 events annually.

**Vice President:** Help all Committee members when required, and also step into any Committee Position when needed to cover absentees due to Work, Holidays, and Sickness etc. This is a perfect position to encourage any club member who is thinking of taking on a role in the future, as they can learn any of the positions.

Motion to change / update the Committee Positions;

Seconded by: Pauline Wainwright

Carried: unanimously

## 5 Elections

I declared all positions now vacant.

Please welcome the Returning Officer; Allan Williams who will now preside over the election of the New Committee.

The following nominations were received and carried without dissent or further nominations from the floor.

<b>President:</b>	Tim Tapping
<b>Secretary/ Vehicle Registrar:</b>	Bruce Jones
<b>Treasurer / Merchandiser:</b>	Pauline Wainwright
<b>Public Relations Manager:</b>	Craig Poole
<b>Events Coordinator:</b>	Hannah Jones
<b>Property Manager:</b>	Darryl Pinner
<b>Vice President:</b>	Robyn Jones

## 6 General Business:

- 6.1 The method of operation of the Bank Account held by the Holden Car Club of WA Inc at BankWest Fremantle CSC Cnr Queen St & Cantonment St Fremantle WA 6160 will be for one authorised Committee member to sign solely, namely Treasurer Pauline, President Tim and Secretary Bruce. Treasurer will organise removal or addition of signatory amendments as required.

- 6.2 The incoming President welcomed the new committee and thanked the outgoing committee.
- 6.3 Many thanks for todays volunteers who have provided the lovely afternoon tea.

## **7 General Business From the Floor**

- 7.1 Nil

**8 AGM closed at: 3:40 pm**



# Holden Car Club of WA Inc

## YEARLY RECEIPTS & PAYMENTS STATEMENT

01.07.18 to 30.06.19

RECEIPTS			PAYMENTS		
	2018	2019		2018	2019.00
Membership Fees	7985.00	8495.00	Subscriptions	75.00	75.00
			Bank Fees	0.20	47.40
Bank Interest	0.79	1.91	Bank Reconcile		
Events	1050.00	6220.00	Events	1236.33	6345.00
Raffles			Refunds	150.00	65.00
GMOD Recoopment		2000.00	Float - Merchandise		
Merchandise	623.00	701.00	GM Owners Day		
Over payments			Fuel Subsidy	150.00	
Cheque Reversal		10.00	P/L Insurance	880.00	880.00
Donations			Fees		69.32
Bank Reconcile	9.77		New Laptop		
Refunds		200.00	Venue Hire	416.00	
CMC Lobby Refund			Merchandise	405.60	295.70
Kingswood Sale	6752.00		Trailer Licence	108.90	112.55
Kingswood Refunds	327.12		Postage/Stationary	1220.74	
			Post Box	205.75	135.00
			Catering	1450.75	1778.21
			Mobile Phone	20.00	
			Trophies	61.60	
			Hall Hire	385.00	
			Notices / Sympathy	115.80	
Merchanise Float 200.00			Club Equipment	425.49	121.00
			Newsletter	180.00	
			Donations		5384.07
			Cheque reversal		
			Website	610.00	
			Prizes		
			Venue Bond	200.00	
			Kingswood		
			Fuel	91.31	
			Repairs	988.95	
			Ins / Rego	211.79	
			Towing	403.00	
			Tax Audit		440.00
<b>Sub total</b>	<b>16747.68</b>	<b>17627.91</b>		<b>9992.21</b>	<b>15748.25</b>
<b>Excess of Receipts over Payments 2018</b>				<b>6755.47</b>	
<b>Excess of Receipts over Payments 2019</b>				<b>1879.66</b>	
<b>Cash in Bank 30.06.2018</b>		17413.58			
<b>Cash in Bank 30.06.2019</b>		19293.24			



**HOLDEN CAR CLUB of WA Inc**  
**PO BOX 514**  
**JOONDALUP DC WA 6919**

**Holden Car Club of WA Inc**  
**Positional Statement**

**30<sup>th</sup> June 2019**

<b>Cash in Bank:</b>			\$19,293.24
➤ Bank at 30/6/19	\$19,293.24		
➤ Unbanked Cheques	(\$ 0.00)		
➤ Uncleared Cheques	\$ 0.00		
Total Cash at Bank			\$19,293.24

<b>Assets:</b>			
➤ Trailer	\$1,000.00		
➤ Merchandise	\$1,290.00		
➤ Equipment	\$3,500.00		
➤ Merchandise Float	\$ 200.00		
➤ Laptop/Printers	\$ 500.00		
Total Assets (Estimated)			\$ 6,490.00

<b>Liabilities</b>			
➤ Nil			0.00

**Net Worth (Estimated)** \$25,783.24

C Johns  
Hon Treasurer  
30.06.2019

Clubrooms: 1 Fred Bell Parade East Vic Park 6101  
Website: [www.holdencarclub.org.au](http://www.holdencarclub.org.au)

ABN: 55 203 635 648