



HOLDEN CAR CLUB OF WA GENERAL MEETING MINUTES

Date: Saturday 12th May 2018

Chair: Craig Johns, as Craig Poole has prior commitments

Attendances: As per attendance book (please print full name rather than signature on record)

Apologies: As per attendance book

Visitors: As per attendance book

Meeting Opened at: 2.38pm

1 New Members - welcome

2 Previous Minutes

March minutes published on website

Moved as true and correct: Tim Tapping

Seconded: Tony Robertson

3 Actions from previous minutes

3.1 Donated Vehicle: The funds raised from the sale of the donated vehicle have been banked. The committee have decided to leave the term deposit decision to the incoming committee as it is only a few months away. We received a suggestion as to what to do with the funds from the sale of the gifted vehicle which will be recorded soon.

In the meantime, members are still encouraged to submit how they would like to see the funds spent.

3.2 Club Database: The new database is up and running. The Committee has been in contact with around 90 members that did not respond to the group email sent to confirm their details, or did not have an email address on file. All those members that responded will receive their membership renewal on 12/5/18. Those that have not responded or do not have email, an invoice will be sent via post within seven days. Invoices are payable no later than June 30, 2018. Your details as registered with the club will be on the renewals, please check your details and advise the club of any changes. The club's main form of communication ongoing will be by email.

4 Correspondence in

- Letter from a member
- Chevrolet April 2018
- HR Ute for sale
- FX Holden for sale sent by email Wednesday 9/5/18
- Curtin letter - which was also emailed to members
- CMC meeting minutes

5 Correspondence out

6 Business from Correspondence:

Letter from Member: Letter thanking the committee members that have stepped in to keep the club afloat as well as a suggestion of donating the funds raised from the sale of the vehicle to the Society for Brain Injured Children as well as possibly an annual event

funded by the club to acknowledge the donor of the vehicle. As stated earlier, We have left the decision as to what to do with the funds of the sale of vehicle to the incoming committee and members are still encouraged to submit how they would like to see the funds spent.

7 New Business

Club Constitution: The query raised at the January meeting has been addressed and resolved. There were no amendments made to the constitution.

A proposal for a special motion be passed by a show of hands by MEMBERS ONLY of acceptance to accept the constitution

20 members raised their hand to pass the said motion.

The majority of the members present resolved, with a show of hands, to accept the changes to the operation of the constitution made by the club, and the matters set out in schedule 1 of the Western Australian Incorporated Associations requirements.

The document will be lodged with the DOC.

8 CMC Delegate

Not present at meeting

9 Reports

9.1 President:

Apologises from the President as he had family commitments to attend to. He looks forward to seeing everyone next weekend on the run to the winery.

9.2 Treasurer:

Opening Balance	\$ 7,044.28
Deposits totaled	\$7,495.17
Payments totaled	\$ 906.69
Closing balance	\$13,632.76

Moved as accepted: Hillary Fowle

Seconded: Brian Mir

9.3 Merchandise: If anyone requires Merchandise please Stacey after the meeting.

9.4 Vehicle Registrar: A reminder to members paying their renewal by cheque that you ensure your Name and Member Number are written on the back. If paying by Electronic funds transfer please use the Customer Reference Number provided,

10 Events

There are events planned for the coming months, and we hope that you can join in and enjoy driving your Holden

GENERAL MEETING	
Date: 12 May 2018	
Meeting Point: RSL Clubrooms 1 Fred Bell Parade East Victoria Park	
Meeting Time: 2:30pm	Departure Time:
Details of Event: Bi-monthly general meeting with afternoon tea supplied	
Venue: 1 Fred Bell Parade East Victoria Park	RSVP: Not Required
AFTERNOON TEA HILLS CRUISE	
Date: Sunday 20 May, 2018	
Meeting Point: Bridgestone Select Tyres, 1 Road Midvale	

Meeting Time: 12:30pm	Departure Time: 1pm
Details of Event: Check the hand out on the front desk for the menu	
Venue: Malmalling Winery Parkerville	RSVP: Craig Poole 0407 974 140
GO-KARTING	
Date: Sunday 17 June, 2018	
Meeting Point: Kart World. 8 Cowcher Place Belmont	
Meeting Time: TBA	Departure Time:
Details of Event: \$80 per person for a group of 8. 2 x 8 lap heats followed by 15 lap final. Check out the flyer on the desk if you are interested.	
Venue: Kart World. 8 Cowcher Place Belmont	RSVP: Craig Poole 0407 974 140
GENERAL MEETING AND AGM	
Date: Saturday 14 July, 2018	
Meeting Point: RSL Clubrooms 1 Fred Bell Parade East Victoria Park	
Meeting Time: 2:30pm	Departure Time:
Details of Event: Bi-monthly general meeting followed by AGM with afternoon tea supplied	
Venue: 1 Fred Bell Parade East Victoria Park	RSVP: Not Required
PIE AND LAMINGTON MEMORIAL CRUISE	
Date: Sunday 5 August, 2018	
Meeting Point: Bridgestone Select Tyres, 1 Farrel Road Midvale	
Meeting Time: 9:30am	Departure Time: 10am
Details of Event: Scenic drive from Midvale to Beverley with pies and Lamingtons on arrival. Cost TBC	
Venue: Beverley Town Hall	RSVP: Craig Poole 0407 974 140
SPRING CRUISE AND PUB LUNCH	
Date: Sunday 16 September, 2018	
Meeting Point: Narrogin Inn, start of the South West Highway	
Meeting Time: 10:30am	Departure Time: 11am
Details of Event: Drive down the South Western Hwy to Ravenswood Hotel. Lunch on edge of Murray River. Great drive with really good food.	
Venue: Ravenswood Hotel	RSVP: Craig Poole 0407 974 140

ADDITIONAL EVENTS THAT YOU MAY USE YOUR CONCESSIONALLY LICENSED VEHICLE

Saturday Night Fever – at BP Southbound (<https://www.facebook.com/Saturday-Night-Fever-Perth-509048229275030/?fref=ts>)

Steel Bumper Car Cruises WA (<https://www.facebook.com/groups/11558900658/>)

Custom Cars & Coffee (<https://www.facebook.com/customcarsandcoffee/?fref=ts>)

The best source of information for these events is Facebook, links are provided above. These events will not be listed in our event calendar.

Members are also able to use their Concessionally Licensed Vehicle on any recorded event organized by an approved club as per the concessional License Code 404 information booklet. Please refer to the Club Website http://www.holdencarclub.org.au/Upcoming_Events for the most up to date Event calendar, as events may be added in between those scheduled above.

10.1 Other non HCCofWA Events:

10.2 Event Recap:

- 10.2.1 Shannons Classic Car Show - Was attended by 6 members who met here at the club rooms. From what we were told it was a great day out with lots to see and a wide variety of cars.
- 10.2.2 Curtain Classic Car Spectacular - was a fun day out for members who attended. There was a great variety of our clubs Holden's in attendance and a big turnout overall for the organisers. There were lots of traders at the show which added to the event. Thanks to those who attended, we appreciate the support to the Holden Car Club.

11 General Business (includes questions from the floor)

- 11.1 2018-2019 Committee Roles – The club is looking for a new committee as of July 14th. Copy of the roles and responsibilities are the same as previous years. Copies were available at the front desk and will be emailed to members. We will also email and post with the minutes (see pages 5 – 7 below). Members that are interested in helping out but not wanting to take on a Committee role are encouraged to put their name forward as a volunteer.
- 11.2 A member supports the suggestion noted in item 6 above to donate the funds from the donated vehicle to the Society for Brain Injured Children
- 11.3 Thank you to the ladies for a great afternoon tea.
- 11.4 Wishing all mothers a very happy and enjoyable Mothers Day tomorrow.

12 Pending Actions and Forwarding Business

- 12.1 Code 404 licensing – Club Registrar working on the step by step procedure for concessional license.

13 Date for next meeting

General Meeting and AGM - Saturday, 14 July 2018 at 2.30 pm.

- 14 Close Meeting closed at:** 2.55pm

HOLDEN CAR CLUB OF WA INC

Your club needs you. Are you interested in becoming a Committee Member? If you are eligible (please refer NOTE 1 below) - In accordance with new Law Reform Requirements from the Department of Commerce, you may pre-nominate for election to any one of the following positions on the HCC Committee for the 2018-2019 financial year.

- President
- Secretary
- Treasurer
- Events Coordinator
- Vehicle Registrar
- Newsletter Editor
- Website Editor
- Property Manager
- Merchandise Manager

To pre-nominate for election to one of the above positions, the tear off strip below should be completed and forwarded to reach the Returning Officer, Holden Car Club of WA before 1st July for the Annual General Meeting to be held Saturday 14th July 2018.

All Committee positions will be declared vacant prior to the election process taking place. Where there is more than one candidate for a position, election to that position will be decided by a ballot process.

NOTE 1

A person will be prohibited from sitting on the management committee of an incorporated association (without prior approval by the Commissioner for Consumer Protection) if they:

- are an undercharged bankrupt or their affairs are under insolvency laws;
- have been convicted of an offence in connection with the promotion, formation or management of a body corporate;
- have been convicted of an offence involving fraud or dishonesty punishable on conviction by at least three months or more imprisonment; or
- have been convicted of an offence under Division 3 (the duties of officer's provisions) or section 127 (the duty with respect to incurring of debt) of the Act.
- Where a person is prohibited because they have been convicted of an offence they cannot be a committee member for a period of five years from their conviction, except where the conviction resulted in imprisonment, in which case they cannot be a committee member for five years from their release from custody.

PLEASE RETURN THIS ENTIRE PAGE INTACT AFTER COMPLETING THE BOTTOM SECTION

The Returning Officer
Holden Car Club of WA
PO Box 514
Joondalup DC WA 6919

I am a financial member of the Holden Car Club of WA Inc. NOTE 1 does not apply to me, I therefore wish to pre-nominate myself as a candidate for election to the position of _____ for the 2018/2019 Financial Year.

Name: (print) _____

Signed: _____ Date: _____

DUTIES AND RESPONSIBILITIES OF COMMITTEE POSITIONS

President

Provide Leadership and overall responsibility for the activities of the Holden Car Club of WA.

Chair General Meetings, Annual General Meetings and Committee Meetings unless delegated to another Committee Member.

Direct reports: Secretary, treasurer, Events Coordinator, Vehicle Registrar, Newsletter Editor, Website Officer, Property Manager, Merchandise Manager

Secretary

Responsible for preparing agendas and the recording and publishing the minutes of General Meetings, Annual General Meetings and Committee Meetings.

Maintain administrative processes, have general control of Club Correspondence and keep a register of same. Storage of Clubs archives.

Treasurer

Overall responsibility and management of the Club's finances.

Prepare a financial statement for the bi-monthly General Meetings and Annual General Meetings.

Ensure that an audit of the Club's finances are carried out by an independent Auditor at the close of the financial year on a 2 year basis.

Events Coordinator

Maintain a calendar of events in liaison with the Committee.

Organise events, seek suggestions from Club Members and involve members in the organisation of events where possible.

Manage a register of attendees at club activities.

Provide an activity report of events to meetings.

Direct reports: 2 x Volunteers

Vehicle Registrar

Maintain the Club's vehicle database.

Organise inspection of vehicles applying for concessional licensing at General Meetings.

Provide reports to the Department of Transport in accordance with its rules and regulations relating to concessional licensing.

Ensure that the Club's Rules in respect of Concessional licensing are adhered to.

Direct reports: Vehicle scrutineers

Newsletter Editor

Prepare, manage and edit the Club's bi-monthly newsletter for appropriate content and seek newsworthy articles from members and other sources.

Manage the For Sale and Wanted section of the Newsletter.

Liaise with the publisher and ensure copies of the newsletter are available for all members,

Website Officer

Maintain and keep the Club's website up to date. Social Media updates and Database backups

Property Manager

Store, manage, maintain and keep an inventory of all property stored in the Club's trailer.

Ensure safe custody of all property.

Ensure that Club property is provided as required at each Club event. Trailer towed to approximately 4-6 events annually.

Merchandise Manager

Manage, maintain and keep an inventory of all merchandise owned by the Club and provide a return of sales figures monthly to the Treasurer.

Re-order merchandise and review and expand the range of items on offer in liaison with the Committee.

Have merchandise on hand for sale at all Club activities.

Provide a report at Committee and General Meetings

All committee members are to attend and participate in bi-monthly Committee Meetings.

Volunteers

- CMC delegate – attend CMC meetings and report back to members at general meetings
- Vehicle Scrutineers (3 minimum) Inspect vehicles for originality at general meetings, sign off paperwork
- Events Volunteers – Help with events role